



Job Title: Day Habilitation Specialist

Department: Mill Neck Services

Reports to: Assistant Director of Day Habilitation

Status: Full-Time

Starting Salary: \$21 per hour

Supervisory Duties: None

Objective: The Mill Neck Family of Organizations Day Habilitation Specialists roles is to provide training and skill development to Deaf and developmentally disabled adults throughout the Long Island community and to assist individuals with skill acquisition in participating at volunteer experiences

Duties and Responsibilities:

- Transporting individuals to and from their residence to Day Habilitation site, as well as volunteer sites in the community using agency vehicles.
- Assist individuals with activities of daily living
- Support individuals to establish functional independence in specific skill areas, implement individual's staff action plan goals and objectives and document their progress.
- Writing brief case notes on a daily and monthly basis regarding the individuals' progress to insure compliance with the valued outcomes in the Life Plan.
- Attends individuals' Life Plan, Day Habilitation and/or Special Team meetings
- Leads group sessions with individuals and facilitate the discussions to provide learning skills to be used in the community.
- Completes all necessary paperwork as required
- Participates in establishing new goals with individuals.
- Reports accidents and suspected abuse as required by law.
- Supervises individual in their care at all times.
- Performs all other duties as assigned by the Assistant Director of Day Habilitation

Education and/or Experience:

- Fluency in American Sign Language, or willingness to learn
- Clean and valid New York State Driver's License
- Excellent verbal and written skills
- Knowledge of Microsoft Office and other technology related programs
- Ability to communicate effectively with people
- Ability to develop a rapport with the individuals of various background
- Associates Degree and/or Bachelor's Degree



- At least one-year experience providing direct care of services to adults with developmental disabilities
- CRP & First Aid trained, SCIP-R trained

Email your cover letter and resume to: Careers@millneck.org

Mill Neck Family of Organizations is made up of a group of nonprofits, including Mill Neck Foundation, Mill Neck Manor School for the Deaf, Mill Neck Services, Mill Neck Interpreter Service, and Lutheran Friends of the Deaf. Each organization is dedicated to creating a world in which Deaf and Hard of Hearing individuals are included, empowered, celebrated, and embraced as equals through quality education, sign language, employment, audiological, spiritual and habilitation services. If you are passionate about equality, collaboration, and empowerment- our team is the right fit!

Mill Neck Family of Organizations is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.