

Georgia Department of Education Job Announcement

Posting Date: Announcement: #		Apply by: Until Filled	
Position Title: School-level Superintendent (EDM012 Education Program Director) Position Number: 00055691	Location: 890 North Indian Creek Drive Clarkston, GA 30021	Program/Unit: Division of State Schools	
<p>Description of Duties: Duties include but are not limited to:</p> <ul style="list-style-type: none"> • Provide overall administrative leadership within the Georgia Department of Education (GaDOE) State Schools Division of a state-operated school for Deaf and hard-of-hearing students aged 3-21 years with Individualized Education Programs (IEPs); • Provide leadership in the strategic-planning and implementation process for continuous improvement including implementing an <i>effective leadership system</i> to ensure the school empowers both adults and students to put learning at the center of their daily activities, reduce the variability in the quality of instruction across all classrooms, and cultivate and distribute leadership by developing others to accomplish the group’s purpose while encouraging leadership development across the organization; • Provide effective coordination and leadership of the instructional program including ensuring a <i>coherent instructional system</i> that plans for and delivers quality instruction and monitors student progress and a <i>supportive learning environment</i> that provides a strong multi-tiered system of supports and a positive and healthy student learning community that yields a healthy school climate and culture; • Administer human resources function in accordance with established procedures, protocols, and policies and ensuring a <i>professional capacity system</i> that is intentional in locating, developing, and retaining teachers and leaders that are the best fit for the school to achieve its mission (to provide a language-rich, student-centered learning environment through American Sign Language and English for the purpose of empowering students to live independent, fulfilling lives and to become productive, contributing members of society) while reinforcing the effective practice of constant collaboration necessary to improve instructional quality in all classrooms; • Maintain effective communication with parents/guardians, faculty and staff, community members, local education agencies, other offices/divisions within the GaDOE, and public/private organizations; and • Manage the school and its resources with an organized, intentional, explicit set of processes routinely used to plan, direct, and monitor the use of available resources (including school budget development, implementation, and monitoring) to effectively support increased student achievement while driving improvement efforts that methodically, intentionally, and effectively improve the school’s major systems, structures, and processes. 			
<p>Minimum Qualifications: Master's degree in education, administration, public administration, or a related administrative field in the area of assignment from an accredited college or university AND L-5 certification AND seven years of program management experience in an educational setting</p>			
<p>Preferred Qualifications:</p> <ul style="list-style-type: none"> • American Sign Language (ASL) proficiency at an advanced level to engage in one-on-one, small group, and large group discussions independently without the use of an interpreter • Eligibility for Georgia teaching certification in Deaf education • Knowledge of federal and state special education laws and implementing IEPs including 			

transition services per the Individuals with Disabilities Education Act

- Knowledge of Georgia law O.C.G.A § 30-1-5 regarding the creation and operation of the Georgia Commission for the Deaf or Hard of Hearing, including GaDOE implementation responsibilities
- Experience creating, implementing, and monitoring school improvement plans and short-term action plans
- Experience closing the academic achievement gap of special needs students
- Experience leading, supporting, and monitoring staff in implementing the Georgia Standards of Excellence through standards-based instruction and learning
- Experience implementing Georgia's Systems of Continuous Improvement framework
- Knowledge of current research and evidence-based teaching practices related to the education of Deaf and hard-of-hearing students (e.g., Bilingual-bicultural programming and Foundations for Literacy)
- Experience implementing Career, Technical, and Agricultural Education (CTAE) programming
- Experience implementing effective school safety planning that incorporates comprehensive, ongoing assessments of the school and community to design a highly customized plan
- Experience using College and Career Ready Performance Index (CCRPI) data to inform and drive school improvement efforts (e.g., student achievement and school climate)
- Experience using Georgia's formative and summative assessments data, aggregated and disaggregated, to improve student achievement
- Experience leading, guiding, coaching, training, and documenting performance evaluations for staff through the Teacher Keys Effectiveness System and the Leader Keys Effectiveness System
- Experience implementing early intervention programming
- Experience preparing and/or administering a budget
- Experience in program planning, implementation, and evaluation
- Experience applying technology in an educational setting for student and teacher use
- Native/Native-like ASL skills
- Possesses an understanding of Deaf culture
- Strong command of the written English language
- Experience facilitating small and large group meetings
- Experience implementing newly adopted curriculum materials selected by the Central Office and Curriculum Adoption Committee

Salary/Benefits:

Pay Grade R = \$85,324.50-\$149,317.88. Benefit options include life, disability, dental and health insurance; annual/sick leave; and Teachers Retirement or Employees' Retirement.

Submit a resume/letter of application or State of Georgia Application to:

c/o Katie Sagstuen, Human Resources Office
Atlanta Area School for the Deaf
890 North Indian Creek Drive
Clarkston, Georgia 30021
ksagstuen@doe.k12.ga.us

Consideration/interviews will begin as soon as a list of applicants is established. Applications/resumes will be evaluated and only those meeting the qualifications will be considered. Top candidates will be contacted for interviews.

In accordance with Public Law 99-603, also known as the Immigration Reform and Control Act of 1986, the Department of Education employs only U.S. citizens and lawfully authorized alien workers. All persons hired by the Georgia Department of Education are required to verify identity and employment

eligibility and will undergo a criminal background investigation.

*Resume/application should include daytime contact number, and references. If you submit a resume, it must be accompanied by a cover letter.

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