



ACCESS | INSPIRE | ACHIEVE

St. Mary's School for the Deaf (the School or SMSD) is seeking a dynamic and experienced School Principal to lead our school community. The successful candidate will be a visionary leader with a passion for education and a commitment to student success. The ideal candidate will possess a deep understanding of best practices in educational leadership and have a proven record of successfully implementing programs and initiatives that improve student outcomes.

School Principal Responsibilities & Duties:

Staff

- Manage scheduling and attendance
- Lead curriculum, supervision and mentorship of teachers and teacher assistants
- Lead initiative on staff development for both technical and non-technical skills
- Observe and evaluate effectiveness of teachers and teacher assistants Students

Students

- Oversee the overall aspects of student programming and instruction
- Manage student discipline as needed
- Work closely with students and families to ensure children's best interests are met

Leadership/Strategic

- Oversee that the educational programs of the school are conducted effectively in accordance with established rules, educational regulations, and IEP's
- Attend meetings that relate to programming and instruction and convey appropriate information to faculty and staff
- Provide support and guidance to teachers and other staff to ensure their success.
- Lead various committees, including school accreditation committees
- Establish policies and procedures to provide control and leadership in the event of a school crisis.
- Manage outside agency investigations including NYS Justice Center, CPS, and police
- Ability to communicate effectively with parents, staff, and community stakeholders
- Develop and lead a variety of special events throughout the year



2253 Main Street Buffalo, NY 14214

Phone: 716-834-7200 | Fax: 716-834-7259 | www.smsdk12.org



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Qualifications & Skills

- Master's degree in Deaf Education from an accredited college or university
- New York State certification for teaching
- New York State certification for Administration/Principal, or the ability to obtain this credential within three years of hire date.
- At least five years of experience as a classroom teacher with students who are deaf or hard of hearing
- Fluency in American Sign Language (ASL)
- Strong organizational, problem solving, and decision-making abilities
- Commitment to continuous improvement and professional development
- Knowledge of current educational trends and best practices

APPLICATION PROCEDURE: Please submit application, resume, and all appropriate information to document qualifications:

Ms. Mary DeStefano, Director of Human Resources
St. Mary's School for the Deaf
2253 Main Street
Buffalo, NY 14214

APPLICATION DEADLINE:

Salary Range based on qualified credentials and experience: \$80,000 to \$95,000.

Discussion concerning salary, benefits and working conditions do not constitute a commitment on the part of the school and should not be misconstrued as binding until a recommendation of appointment is approved by the Superintendent.

AN EQUAL OPPORTUNITY EMPLOYER

